

Levy
Sharing the cost of training



CITB-ConstructionSkills is working in partnership with CIC and CITB(NI) as the Sector Skills Council for Construction.

The benefits available to you



What is it?

The industry asks CITB-ConstructionSkills to collect an annual levy from all liable employers. We use the funds collected to provide grants to firms who train their employees. This training not only helps you as an employer, but helps the whole industry by making sure there are skilled people available to do quality work. The CITB Levy & Grant system is designed to share the cost of training across the industry.

Who pays levy?

Every construction firm with a total wage bill of £61,000 or more pays CITB Levy.

Who benefits from grants?

Every CITB-ConstructionSkills registered firm is eligible for CITB Grants, advice and support, even those not liable to pay levy. In fact, in 2003, registered firms who paid no CITB Levy employed over 10,000 New Entrant Trainees and received £44m in training support.

How does it work?

Every April, all CITB-ConstructionSkills registered employers must complete a CITB Levy Return. If you wish, you can complete your CITB Levy Return online at www.citb-constructionskills.co.uk/levy. The information you give us about your workforce and their wages is used to calculate your levy assessment. You will then get your annual levy bill at the start of the following year.

Following annual consultation with employers and employer organisations, the levy rates are formally approved by Parliament. At present (2004) they are 0.5% of the wage bill for your direct employees and 1.5% of payments made to labour-only sub-contractors. If your total wage bill comes to less than £61,000 you won't need to pay CITB Levy. However, you do still need to complete your CITB Levy Return. We have advisers that can help you do this.

How will I benefit as an employer?

If you are a firm that takes training seriously, you can benefit substantially from CITB Grants. We can help you to develop the skills of your workforce in different areas wherever and whenever you need them. We can help with everything from identifying specific training needs, to finding you a suitable apprentice. With your staff equipped with the right skills, your business can only benefit.

Even if you do pay some CITB Levy, but choose not to get directly involved in training, you are still helping to maintain the industry's training and

recruitment levels. All employers ultimately benefit from having enough trained staff in the workforce.

How will my staff benefit?

Being registered with CITB-ConstructionSkills, you have access to a range of funding and support to help your staff develop their skills. As well as supporting new entrants to the industry, we can help your experienced and skilled staff gain formal qualifications through OSAT (On-Site Assessment and Training). In fact, your entire workforce can benefit from training funded by grants.

What support can I get?

We have a team of CITB Levy Return Advisers who make almost 5,000 visits to businesses like yours every year. They provide help and support to employers on CITB Levy issues.

Where can I get more information?

Visit www.citb-constructionskills.co.uk/levy, or call the CITB Levy Team on 01485 577553.



To find out more call
01485 577553